

Name: \_\_\_\_\_  
Date: \_\_\_\_\_

**DISTRICT OF COLUMBIA JUDICIAL NOMINATION COMMISSION  
APPLICANT QUESTIONNAIRE**

1. Question: Full legal name. Please also list any other name you have used or been known by.
- 1a. Question: If you have applied to a previous vacancy in the District of Columbia courts, please identify the vacancy by the name and date.
2. Question: (A) Office address and phone number.  
(B) Home address and phone number.  
(C) Preferred email address.  
(D) Cellular phone number.
- 2a. Question: When did you become a bona fide resident of the District of Columbia? Please provide a copy of your current District of Columbia driver's license.
- 2b. Question: When did you become a member of the unified District of Columbia Bar?
3. Question: Date and place of birth.
4. Question: Are you a citizen of the United States?
5. Question: Are you married? If so, include date of marriage and your name and spouse's name before marriage.
6. Question: Have you had any military service? If so, provide dates, branch of service, rank or rate, serial number, present status, and type of discharge (e.g., honorable, dishonorable).
7. Question: List each college and law school you have attended, including dates of attendance, the degrees awarded and, if you left any institution without receiving a degree, the reason for leaving.
8. Question: List all bars in which you have been admitted to practice, with dates of admission. Provide the same information for administrative bodies which require special admission to practice. For each, state whether you have been continuously in good standing from your admission to the present. If not, explain in detail.
9. Question: List chronologically your law practice and experience after graduation from law school. **For each item listed, provide current contact name and email address of the managing partner, agency head, or other similar individual who can provide responses to the Commission's background check.** In your list, please include:

- (A) Whether you served as a clerk to a judicial officer, and, if so, the name of the judge, the court, and the dates you were a clerk.
  - (B) Whether you practiced law alone, and, if so, the business address(es) and the date(s) of your practice.
  - (C) The names and addresses of law firms or offices, companies or governmental agencies with which you have been connected, and the dates and nature of your connection with each.
  - (D) The names and addresses of any colleges or universities where you have taught, and the dates and courses taught.
  - (E) Any other relevant experience and/or employment.
10. Question: (A) Describe the general nature of your practice and, if the nature has changed over the years, provide the relevant time periods.
- (B) Describe your typical clients, and discuss the practice areas, if any, in which you have specialized.
11. Question: With respect to the last five years:
- (A) Did you appear in court regularly, occasionally, or not at all? If the frequency of your appearances in court has varied during this period, describe each such variance, giving the dates thereof.
  - (B) What percentage of these appearances was in:
    - (i) Federal courts
    - (ii) State courts of record
    - (iii) Other courts
  - (C) What percentage of your litigation was:
    - (i) Civil
    - (ii) Criminal
  - (D) State the number of cases in courts of record you tried to verdict or judgment (rather than settled), indicating whether you were sole counsel, chief counsel, or associate counsel.
  - (E) State the number of cases in courts of record you have settled, indicating whether you were sole counsel, chief counsel, or associate counsel, and at what stage in the litigation the case was settled.
  - (F) What percentage of these trials was:
    - (i) Jury
    - (ii) Non-jury
  - (G) What percentage of your litigation practice was in appellate courts?

12. Question: Summarize your experience in court prior to the last five years, indicating as to that period:
- (A) Whether your appearances in court were more or less frequent;
  - (B) Any significant changes in the percentage stated in your answers to Questions 11(B), (C), (F) and (G); and
  - (C) Any significant changes in the number of cases per year in courts of record you tried to verdict or judgment (rather than settled), as sole counsel, chief counsel, or associate counsel.
13. Question: Significant Legal Experience
- (A) List and describe the five most significant litigated matters which you handled and provide the citations of any reported decisions. Indicate whether or not you were a principal counsel.
  - (B) Provide a capsule summary of the substance of each case, and a succinct statement of what you believe to be the particular significance of the case.
  - (C) Identify the party or parties whom you represented; describe in detail the nature of your participation in the litigation and the final disposition of the case.
  - (D) Also state as to each case:
    - (i) The name of the court and the name(s) of the judge(s) before whom the case was tried; and
    - (ii) The names and addresses of counsel for the other parties.
  - (E) If you have not litigated five significant legal matters, describe the contributions you have made in other areas related to the law such as law school teaching, administration of courts, administrative rule-making procedures, administrative proceedings, alternative dispute resolution, legislative proceedings, transactional representation, or similar legal work.
14. Question: Appellate Practice<sup>1</sup>
- (A) List and describe the five most significant litigated matters which you handled on appeal and provide the citations of any reported decisions. Indicate whether or not you were a principal counsel.
  - (B) Provide a capsule summary of the substance of each case, and a succinct statement of what you believe to be the particular significance of the case.
  - (C) Identify the party or parties whom you represented; describe in detail the nature of your participation in the litigation and the final disposition of the case.

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<sup>1</sup> Question 14 need only be answered by applicants for the District of Columbia Court of Appeals.

- (D) Also state as to each case:
- (i) The name of the court and the name(s) of the judge(s) before whom the case was heard; and
  - (ii) The names and addresses of counsel for the other parties.

15. Question: Have you ever held judicial office? If so, provide dates and details, including the courts involved, whether elected or appointed, periods of service, and a description of the jurisdiction of each court.
16. Question: Have you ever been a candidate for elective, judicial, or other public office? If so, provide the details, including dates.
17. Question: Have you ever been engaged in any occupation, business or profession other than the practice of law or holding judicial or other public office? If so, provide the details, including dates. **For each, provide contact information (names and current email addresses).**
18. Question: Are you an officer or director or otherwise engaged in the management of any business enterprise?
- (A) If so, provide the details, including the name of the enterprise, the nature of the business, the title or other description of your position, the nature of your duties, and the term of your service.
  - (B) Is it your intention to resign from the position(s) and withdraw from any participation in the management of any such enterprise if you are nominated and confirmed? If not, please explain.
19. Question: Have you ever been arrested, charged, convicted of a crime, or held by law enforcement authorities for violation of any law, regulation, or ordinance? If so, provide the details. Do not include traffic violations for which a fine of \$50 or less was imposed.
20. Question: Have you, to your knowledge, ever been under investigation for possible violation of a criminal statute? If so, provide the details.
21. Question: Has a tax lien or other collection procedure ever been instituted against you? If so, provide the details.
22. Question: Have you ever been sued by a client? If so, provide the details.
23. Question: Have you ever been a party, witness or otherwise involved in any other legal proceedings? If so, provide the details.
24. Question: Have you ever been disciplined or cited for a breach of ethics or unprofessional conduct by, or been the subject of a complaint to, any court, administrative agency, bar association, disciplinary committee, or other professional group? If so, provide the details.

25. Question: (A) What is the present state of your health?
- (B) Do you suffer from any impairment of eyesight or hearing or any other physical disability which would interfere with your performance of the duties of judicial office? If so, provide the details.
26. Question: Have you published any legal books or articles? If so, list them, giving the citations and dates.
27. Question: List all bar associations and professional associations of which you are or have been a member and provide the titles and dates of any offices which you have held in such groups and whether you chaired any committees, etc.
28. Question: List all organizations, other than bar associations or professional associations, of which you are or have been a member, including civic, charitable, religious, educational, social, and fraternal organizations, giving dates of membership and offices, if any, you have held.
29. Question: List any honors, awards, or recognitions you have received.
30. Question: List any other pertinent information, favorable or unfavorable, which you believe might be of assistance in assessing your qualifications for judicial office.
31. Question: If appointed to the Superior Court of the District of Columbia, would you agree to serve in any division or unit of the court?
32. Writing samples: If you are an applicant for the Superior Court of the District of Columbia, include two writing samples. If you are an applicant for the District of Columbia Court of Appeals, include five writing samples, at least three of which must be appellate briefs.

Applicants shall err on the side of full disclosure. By signing your name, you affirm that, to the best of your knowledge, all information in this questionnaire is correct and complete. Further, you agree that the Judicial Nomination Commission is authorized by you to publicize your name as an applicant for judicial office.

Respectfully submitted,

\_\_\_\_\_

Signature

Name: \_\_\_\_\_

Date: \_\_\_\_\_