

# 2012 FP-31 SUB Personal Property Tax Return



SOFTWARE DEVELOPER USE ONLY  
**VENDOR ID # 1234**

Federal Employer Identification Number (FEIN)  
1 2 3 4 5 6 7 8 9

Social Security Number (SSN) if self employed  
1 2 3 4 5 6 7 8 9

Tax Year beginning July 1, 2011  
and ending June 30, 2012  
Due Date: July 31, 2011

Business name  
ABCDEFGHIJKLMABCDEFGHIJKLMABCDEFGHIJKLM

Business mailing address line 1  
12345ABCDEFGHIJKLMABCDEFGHIJKLMABCDEFGHIJKLM

Business mailing address line 2  
12345ABCDEFGHIJKLMABCDEFGHIJKLMABCDEFGHIJKLM

City State Zip Code + 4  
ABCDEFGHIJKLMABCDEFGHIJKLM AB 123456789

Mark if  Amended Return

Mark if  Certified QHTC

Mark if  Final Return

Mark if  Remaining cost is \$225,000 or less

## Statement of personal property and computation of personal property tax

A. Kind of business or profession: ABCDEFGHIJKLMABCDEFGHIJKLMABCDEFGHIJKLM

B. Number of DC locations..... 1 2 3 4  
Consolidate reporting for all business locations in the District on one personal property tax return. Do not file separate returns for each location.

C. If a hotel or motel, enter the number of rooms..... 1 2 3 4

D. Are you a lessee or lessor of personal property not reported in Schedule A of this return? YES  NO   
If "YES", complete Schedule D-1 or D-2 as appropriate. If you are a certified QHTC complete FR-399 Schedule D-3 or D-4 as appropriate.

E. Are there other companies doing business from your address under a lease, sublease or concession? YES  NO   
If "YES", attach a separate schedule listing the name of each company.

Office building owners must attach a list of tenants as of July 1, 2011  
Include the building address, their taxpayer ID and room number

Business name ABCDEFGHIJKLMNOPQRSTUVWXYZ

FEIN or SSN 123456789



Column A - Original Cost Dollars (Round cents to the nearest dollar)
Column B - Remaining Cost (Current Value) Dollars (Round cents to the nearest dollar)

Table with 3 columns: Description, Column A - Original Cost, Column B - Remaining Cost. Rows include items like Books, Furniture, Unregistered motor vehicles, Supplies, and various tax calculations.

Will this refund go to an account outside of the U.S.? [X] Yes [X] No See instructions

Under penalties of law, I declare that I have examined this return and, to the best of my knowledge, it is correct.
Declaration of paid preparer is based on the information available to the preparer.

PLEASE SIGN HERE

Officer's or owner's signature Title Date MMDDYYYY

Telephone Number of Person to Contact 1234567890

Preparer's signature (If other than taxpayer) Date MMDDYYYY

Preparer's PTIN 123456789

Firm name

Preparer's Telephone Number 1234567890

PAID PREPARER ONLY

Firm address

Make check or money order payable to the DC Treasurer. Include your FEIN or SSN, "FP-31" and the tax year 2012 on your payment. Mail this return and payment voucher FP-31P with payment to: Office of Tax and Revenue, PO Box 7862, Washington, DC 20044-7862.

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