



Request for Applications

Fiscal Year 2016 Needs Assessment and Feasibility Study

The Government of the District of Columbia, Office on Aging is soliciting applications from nonprofit organizations for its *FY 2016 Needs Assessment and Feasibility Study* competitive grant process. A total of \$100,000 in district appropriated funds is available. This Request for Application (RFA) is to solicit submissions that will enable the DCOA to select the most qualified candidate to (1) plan and conduct a comprehensive assessment that identifies needs of the DCOA to improve overall agency efficiency, (2) plan for and implement a sustainable approach towards establishing priorities and procedures in the direction of meeting needs and programs aimed at people 60 years and older with funding implications, and (3) document in a master plan evidenced-based strategies and programs towards plan implementation that will minimize District service overlaps, identify cost savings, and increase services to more customers.

DCOA seeks an applicant who will bring extensive experience in conducting needs assessments and feasibility studies for social service agencies and or like organizations. Nonprofit organizations with places of business within the physical boundaries of the District of Columbia and evidence of sufficient staffing are eligible to apply. Because Senior Service Network (SSN) organizations are potential recipients of funds allocated as a result of the study's findings, SSN members responding to this RFA must submit a statement justifying why their selection would not present a conflict of interest.

Entities may partner to provide a single application for delivering efficient, reliable, and responsive services to the DCOA. Partnering organizations must all have nonprofit status and an identified lead entity. Partners must be identified by name in the application and budget narrative with clear distinction and justification of role and responsibility intended. A final report of findings will be due to DCOA no later than August 1, 2016.

Applicants who apply to this RFA will define DCOA core programs and programmatic needs designed to meet the complex and ever-changing needs of the city's diverse elderly population, especially older individuals with the greatest economic and/or social needs, with particular emphasis on the low-income minority elderly.

The RFA will be released on February 4, 2016, and the deadline for submission is March 9, 2016 at 2:00 p.m. A Pre-Application Conference will be held on February 9, and 16, 2016, starting at 3:00 p.m. located at 500 K Street, NE, Washington, DC, 20002. Applications can be obtained from DCOA and the RFA will also be available on the DCOA website, www.dcoa.dc.gov and on the Office of Partnerships and Grants Development's website, www.opgd.dc.gov no later than February 4, 2016.