

Guidelines for Submitting Written Comments Concerning Applicants for a Judicial Vacancy in the DC Courts

The Judicial Nomination Commission (JNC) welcomes comments concerning applicants for judicial vacancies in the District of Columbia Courts. The JNC posts an online survey to facilitate submission of comments (available during comment periods at jnc.dc.gov), but also accepts written comments concerning applicants. All comments are kept confidential, and are not provided to the applicant. Comments from individuals may be submitted anonymously. Comments and letters of support from organizations **must** be signed and provided on the organization's letterhead.

If you choose to prepare written comments, please address your comments to as many of the factors listed below for which you have personal knowledge:

- **Judicial Temperament** (e.g., ability to treat everyone with respect; willingness to listen with patience and courtesy; collegiality);
- **Professional Skills and Abilities** (e.g., experience; intellectual ability; analytical skills; knowledge of the law and its underlying principles; knowledge of the rules of procedure and evidence; ability and willingness to learn and develop professionally);
- **Ethics** (e.g., integrity; impartiality; objectivity; sound judgment; restraint);
- **Commitment to Diversity** (e.g., treats people equally, fairly and with respect, regardless of gender, race, national origin, economic status, sexual orientation or any other factor; promotes inclusiveness of women and minorities);
- **Leadership and Communication Skills** (e.g., ability to communicate clearly and succinctly; ability to inspire respect and confidence; decisiveness);
- **Efficiency and Organizational Skills** (e.g., ability to work efficiently and under time constraints; ability to work constructively with others; ability to manage time);
- **Writing Skills** (e.g., ability to write clearly, concisely and persuasively); and
- **Community Service** (e.g., pro bono activities; public service; volunteer activities; civic or charitable activities or memberships).

Submit your comments **within the posted comment period** by email to dc.jnc@dc.gov or mail to DC Judicial Nomination Commission, 515 5th St NW, Suite 235, Washington, DC 20001.